



**PEDRO E. SEGARRA**  
Mayor

# CITY OF HARTFORD

DEPARTMENT OF HUMAN RESOURCES AND LABOR RELATIONS  
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**HENRY BURGOS**  
Director of Human Resources  
and Labor Relations

To Hartford Early Learning Center staff,

As most, if not all of you know, it has become too costly to maintain the current lease with the YMCA for the Wilson Gray Early Learning Center. Specifically, the combination of the high cost of the lease with increases in substitute costs and significantly reduced revenue from unfilled slots has placed a tremendous financial hardship on our budget. While we decided not to renew the lease some time ago, we were hopeful that another facility would become available. Unfortunately, this has not happened and in order to be fair to staff and parents of enrolled children, the administration has decided to close the Wilson Gray Early Learning Center at the end of May 2015.

As a result, closure will have an impact on several positions and those with the least seniority will be laid off from their employment with the Early Learning Centers. Those with higher seniority will be transferred to other Centers. The Department of Families, Children, Youth and Recreation (DFCYR) has worked diligently with the City's Human Resources Department to ensure proper protocol is followed. There will be a follow up meeting with the Department of Human Resources and the DFYCR if you are one of the individuals affected by this situation. We also will be working closely with your unions to ensure that all layoffs are in compliance with your union contract.

Sincerely,

A handwritten signature in cursive script, appearing to read "Henry Burgos".

Henry Burgos  
Director of Human Resources and Labor Relations

CC: Marc Nelson, HMEA President  
Robert Swain, Local 1716 President